



ACHARYA INSTITUTE OF GRADUATE STUDIES

STUDENT'S HANDBOOK  
2017-2018

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**STUDENT DATA**

Name.....

Student Reg. No. ....

Father's Name.....

Mother's Name.....

Affix your  
Passport size  
Photograph here

Father

Mother

Occupation ..... ..

Address of Communication

.....  
.....

Ph. Off..... Residence ..... Mob 1).....  
2).....

E-mail: .....

Local guardian if any:

.....  
.....

Ph. Off..... Residence ..... Mob 1).....  
2).....

E-mail: .....

Name of the Proctor

.....  
..... Department.....

Ph. Off..... Residence ..... Mob 1).....  
2).....

E-mail: .....

Nationality.....

Passport No..... Driving License No .....

Vehicle (Type)..... Reg. No.....

Name of the Bank..... Account No .....

Blood Group.....

Allergy to Medication,(if any): .....

Medical Insurance No .....



## **ACHARYA INSTITUTE OF GRADUATE STUDIES**

Soldevanahalli, Hesaraghatta Main Road  
Chikkabanavara Post, Bangalore 560107  
[www.acharya.ac.in/aigs/](http://www.acharya.ac.in/aigs/)

*President*

**Sri B.M.Reddy**  
JMJ Education Society (R)

*Chairman*

**Mr. Premnath Reddy**

*Director Admissions*

**Mrs. Shalini Reddy**

*Principal*

**Dr. Gurunath Rao Vaidya**

**Ph (O):** 080-28393542, 28396011(Extn: 2501) **Fax:** 23700242, **Mob:** 9886833013

E-mail: [principalaigs@acharya.ac.in](mailto:principalaigs@acharya.ac.in) / [gurunath@acharya.ac.in](mailto:gurunath@acharya.ac.in)



## **ACHARYA INSTITUTE OF GRADUATE STUDIES**

### **MOTTO**

**NURTURING ASPIRATIONS SUPPORTING GROWTH**

### **VISION**

**“ACHARYA INSTITUTES, COMMITTED TO THE CAUSE OF VALUE - BASED EDUCATION IN ALL DISCIPLINES, ENVISIONS ITSELF AS A FOUNTAINHEAD OF INNOVATIVE HUMAN ENTERPRISE, WITH INSPIRATIONAL INITIATIVES FOR ACADEMIC EXCELLENCE”.**

### **MISSION**

**“TO TAKE LEARNING BEYOND THE BOUNDARIES AND TO PROVIDE EXPOSURE TO THE STUDENTS THAT WOULD HELP THEM REMAIN FOCUSED AND GAIN KNOWLEDGE IN ALL PERSPECTIVES. TO HELP THEM LEARN PROFESSIONAL ETHICS, SOCIAL VALUES AND SOCIETAL COMMITMENT SO THAT THEY BECOME GLOBALLY ACCEPTABLE AND COMPETENT PROFESSIONALS”.**

### **QUALITY POLICY**

**“WE AT ACHARYA INSTITUTES PROMISE TO CONTINUALLY STRIVE TOWARDS TOTAL QUALITY IN ALL OUR ENDEAVORS THROUGH EQUITY WITH ACCESSIBILITY, COMMITMENT WITH HONESTY AND ADAPTABILITY WITH EFFICIENCY WHILE BLENDING CONCERN FOR ENVIRONMENT AND SOCIAL DEVELOPMENT”**

## FROM THE PRINCIPAL DESK



**O**n behalf of Acharya Institutes in general and Acharya Institute of Graduate Studies in particular, I appreciate the interest evinced by you in our institution.

At present education is undergoing a sea change and it is quite comprehensible that it becomes difficult for one to make decisions about which course and which college to choose.

In any case, the ultimate aim of education is to make a person conversant and well informed and offer him/her some life skills so that one can earn one's livelihood.

In today's world it would certainly be myopic to look at any educational programme purely from the job placement point of view.

In the present scenario of economic turbulence, an educational programme/college that would ensure a long term benefit such as sustainability rather than a short term incentive of job placement should be chosen.

Acharya Institute of Graduate Studies has been known for its quality education and our focus includes not only academics but also overall personality development of the student. It may sound cliché but if one looks at our activities in detail one would realize the truth of this claim.

As globalization has reached the education sector, our college has geared up to encompass new vistas and opportunities.. In addition to this, the college is also NAAC accredited.

We look forward to welcome you and here's wishing you an everlasting enriching experience with us.

*Dr. Gurunath Rao Vaidya*

## IMPORTANT CONTACTS

*Acharya Institutes facilitates a good network of Administrators and Academicians who can be contacted by the students. The students are free to approach anyone to get their grievance redressed.*

<i>SL. No</i>	<i>Contact Person</i>	<i>Purpose</i>	<i>Mobile No /Phone No.</i>
1	<i>Dr. Gurunath Rao Vaidya, Principal</i>	<i>Academics</i>	<i>9886833013</i>
2	<i>Mr. Vishesh</i>	<i>Counselors for foreign students</i>	<i>080-22555555 (Extn : 1007)</i>
3	<i>Ms. Sonia Sharma</i>	<i>Counselors for foreign students</i>	<i>9731779233</i>
4	<i>Ms. Jyothi N :Admin (Office)</i>	<i>University Affairs</i>	<i>9880294442</i>
5	<i>Mr. Ramakrishna Gowda</i>	<i>Civil Matters</i>	<i>9900197317</i>
6	<i>Dr. Ajit Pakkala</i>	<i>Medical Consultant</i>	<i>9886176958</i>
7	<i>Dr. Sherin</i>	<i>Student Counselor</i>	<i>9148659570</i>
8	<i>Ms. Malar Valez</i>	<i>Placement In- charge (AIGS)</i>	<i>9964961415</i>
9	<i>Mr. Mahesh</i>	<i>Sports</i>	<i>9886472071</i>

### HOD'S DETAILS

<i>Sl.No</i>	<i>Name</i>	<i>Dept</i>	<i>Mob</i>	<i>Mail-Id</i>
1	<i>Prof. A S Chandra Mouli</i>	<i>Journalism</i>	<i>9886394831</i>	<a href="mailto:chandramouli@acharya.ac.in"><i>chandramouli@acharya.ac.in</i></a>
2	<i>Dr. Usha Shrivastava</i>	<i>Hindi</i>	<i>9342850454</i>	<a href="mailto:ushas@acharya.ac.in"><i>ushas@acharya.ac.in</i></a>
3	<i>Mr. Anil B. Malali</i>	<i>Commerce</i>	<i>9845650574</i>	<a href="mailto:anilbmalali@acharya.ac.in"><i>anilbmalali@acharya.ac.in</i></a>
4	<i>Mrs. M Sudha</i>	<i>Management</i>	<i>9739550949</i>	<a href="mailto:msudha@acharya.ac.in"><i>msudha@acharya.ac.in</i></a>
5	<i>Mr. Biju K. Balan</i>	<i>Computer Application</i>	<i>9036123936</i>	<a href="mailto:biju@acharya.ac.in"><i>biju@acharya.ac.in</i></a>
6	<i>Dr. Marimuthu</i>	<i>Economics</i>	<i>9035984640</i>	<a href="mailto:marimuthum.aigs@acharya.ac.in"><i>marimuthum.aigs@acharya.ac.in</i></a>
7	<i>Mr. George Varied T.</i>	<i>Psychology</i>	<i>9886783389</i>	<a href="mailto:george@acharya.ac.in"><i>george@acharya.ac.in</i></a>
8	<i>Mrs. Ashwini Atul Joshi</i>	<i>B.Sc (Fad)</i>	<i>9742690019</i>	<a href="mailto:ashwiniatul@acharya.ac.in"><i>ashwiniatul@acharya.ac.in</i></a>
9	<i>Dr .K Namputhiri</i>	<i>English</i>	<i>8123044045</i>	<a href="mailto:krishnannmr@acharya.ac.in"><i>krishnannmr@acharya.ac.in</i></a>
10	<i>Ms. Lavanya</i>	<i>Mathematics</i>	<i>9448717334</i>	<a href="mailto:lavanya@acharya.ac.in"><i>lavanya@acharya.ac.in</i></a>
11	<i>Dr.Somashekhar</i>	<i>Chemistry</i>	<i>9964311800</i>	<a href="mailto:somashekhar@acharya.ac.in"><i>somashekhar@acharya.ac.in</i></a>
12	<i>Dr. I F Mudagall</i>	<i>Physics</i>	<i>9980402128</i>	<a href="mailto:ifmudagall@acharya.ac.in"><i>ifmudagall@acharya.ac.in</i></a>
13	<i>Mr.Channaveeraiah</i>	<i>Kannada</i>	<i>9448579565</i>	<a href="mailto:channaveeraiah@acharya.ac.in"><i>channaveeraiah@acharya.ac.in</i></a>
14	<i>Dr.Madhukar N Kulkarni</i>	<i>Social Work</i>	<i>9066856938</i>	<a href="mailto:madhukar@acharya.ac.in"><i>madhukar@acharya.ac.in</i></a>

## **EMERGENCY CONTACT NOS.**

### **Bangalore Helpline**

Bangalore help line : 080-23535787  
Emergency help line number : 1062

### **Blood banks**

- i) Indian Red Cross Society  
Ph. no: - 2264205 / 22268435
- ii) Lions Blood Bank  
Jain Hospital, Millers Road, Vasanth Nagar - 560052  
Ph. no:- 080 2220 7767

### **Railway Stations & Reservations**

Bangalore City: : Enquiry – General -131, Reservations:132  
Arrivals & Departure of Trains : English 2220971, Hindi 2220972  
Reservation Enquiry : English-1361, Hindi-1362  
Yeshwanthpur Railway Station : 23371444, Reservation- 23377161

### **Airlines**

- i) General Enquiries/Booking : 22211914
- ii) Enquiry & Reservation : 25221929 / 25221930

### **Hospitals**

#### **i) Sapthagiri Hospital**

No. 15, Chikkasandra,  
Hesaraghatta Main Road,  
Bangalore - 560 090,  
**Ph:** 080-28393392 / 28393393 / 28393403 / 28393405

#### **ii) NRR Hospital**

No.3&3A, Hesarghatta Main Road,  
Chikkasandra, Next to Janapriya Apartments,  
Near Chikkabanavara Railway Station, Bangalore-560 090.  
**Mobile :** 9342063540, 9844296756 / **Ph no:** - 28374115, 28374116

#### **iii) Sanjeevani Hospital**

Peenya, Bangalore- 560058  
Ph no: - 080 28371645

#### **iv) M.S Ramaiah Memorial Hospital**

Ph no: - 23608888, 22183206

#### **v) Columbia Asia Hospital**

Hebbal, Bangalore – 560024  
Ph.no: - 080 - 41791000, 41791001

### **Police stations**

- i) Soldevanahalli : 080-28394805
- ii) Peenya : 080-28395919, 22942532

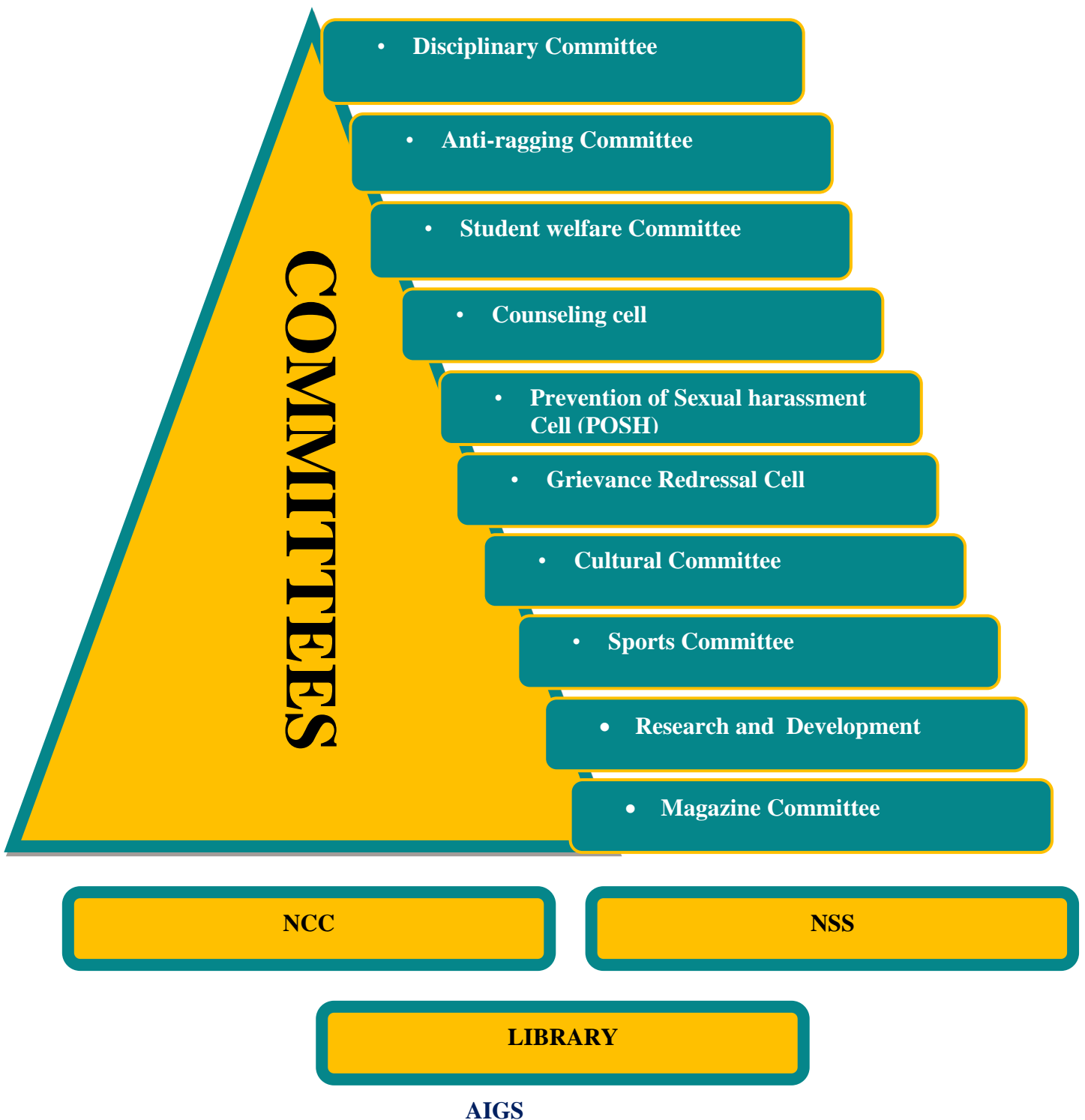
### **Fire stations**

- i) Peenya : 080-22971545, 22971533, 28391600



# AIGS COMMITTEES

*Various committees have been constituted for coordinating several activities of the college. In order to carry out various functions of the institution, academic and non academic/cultural functions, various committees headed by coordinators and assisted by members have been appointed, to bring in standardized and professional approach in working of AIGS for achieving excellence.*



# DISCIPLINARY COMMITTEE

*“Education does not mean teaching people to know what they do not know; it means teaching them to behave as they do not behave”. - John Ruskin*

**Chairperson** : **Principal, AIGS**

**Coordinators** : **Lt. Subramanyam**

- i) Mr. Anil B. Malali
- ii) Mr. Biju K. Balan
- iii) Mrs. Ashwini Atul Joshi
- iv) Mr. George V.T
- v) Ms. M.Sudha

*In keeping with the tradition of the institution, all student of Acharya Institute of Graduate Studies (AIGS) are asked to maintain discipline and decorum in the campus and refrain from any activity that can damage / tarnish the reputation of the institution. Violation of this will result in inviting disciplinary action under Act of AIGS/BU/UGC regulations.*

- Every student should attend the classes (theory & practical) regularly so as to maintain a **minimum of 75% attendance** in each subject failing which he/she will not be allowed to take the final examination.
- All students are required to wear UNIFORM on five days of a week.
- Mobile phones are strictly prohibited in campus. If any student found using the cell phone, it will be seized.
- Eatables can be taken only inside the cafeteria. Eating at all other places (especially class rooms, laboratories & library) is strictly prohibited.
- Birthday parties or other celebrations and photography are not allowed in college premises.
- Students are required to be in possession of the Identity card and produce on demand by the authorities
- Ragging in any form or time is banned in the campus as well as in the hostel and all students are asked to adhere to this rule.
- Violation of any rule will lead to strict disciplinary action including rustication or expulsion from the college.
- Smoking and use of alcohol in the campus are strictly prohibited.
- All students are advised to keep the environment clean and not to litter the campus.

# ANTI – RAGGING COMMITTEE

Anti Ragging Committee will keep a vigil and stop the incidences of Ragging, if any, happening /reported in the places of Student aggregation including, Classrooms, Canteens, Buses, Grounds, Hostels etc. The Squad will also educate the students at large by adopting various means about the Menace of Ragging and related Punishments thereto. A gamut of positive reinforcement activities will be adopted by Anti- Ragging Squad for orienting students and moulding their personality for a better cause. They shall work in Consonance and Guidance of the chief of Anti Ragging Committee.

## Objectives:

1. To provide redress to ragging victims (if any) at college on notice or on complaint, through the committee procedure
2. To create awareness among students and their Parents/Guardians as to demerits of Ragging and as to Anti-ragging rules and regulations prescribed under UGC and relevant Law/s
3. To take necessary measures to avoid any Ragging incidents from happening.

## Salient Features under the Act 26 of 1997

- **Ragging within or outside any educational institution is prohibited**
- **Ragging means doing an act which causes or is likely to cause insult or annoyance or fear or apprehension or threat or intimidation or outrage of modesty or injury to a student.**

Nature of Ragging	Punishment
Teasing , embarrassing and humiliating	Imprisonment upto 6 months or fine upto rs 1000/- or both
Assaulting or using criminal force or criminal intimidation	Imprisonment upto 1 year or fine upto Rs 2000/- or both
Wrongfully restraining or confining or causing hurt	Imprisonment upto 2years or fine upto Rs 5000/- or both
Causing grievous hurt, Kidnapping or rape or committing unnatural offence	Imprisonment upto 5years or fine upto Rs 10,000/- or both
Causing death or abetting suicide	Imprisonment upto 10years or fine upto Rs 50,000/- or both

## Note:

- a. A student convicted of any of the above offence will be expelled from the college.
- b. A student imprisoned for more than six months for any of the above offence will not be admitted in any other college
- c. A student against whom there is prima facie evidence of ragging in any form will be suspended from the college immediately.

**Chairperson** : **Principal, AIGS**

**Coordinators** : **Mr. Chetan K. V**

**Mr. Ramakrishna Gowda**  
**Sub Inspector Police (Soldevanahalli Police Station)**

## TRAINING AND PLACEMENT



The college has a dynamic and well-established “Training and Placement Cell”. The goal of Training & Placement Cell is to provide employment opportunities & world class training to Acharya students in leading organizations.

### **Objective:**

The Training & Placement Cell firmly believes in ‘Industry-Institute Interaction’. In order to accomplish ‘Industry-Institute Interaction’, it organizes technical talks and national seminars to provide a platform for the students to interact with professionals from various industries. It encourages visits to the industries by the college students. It arranges for industrial problems to be worked on by students as part of their projects. It also takes suggestions from members of industry regarding designing/changing of curriculum.

The Cell strives to promote and nurture motivational skills, communication skills, interpersonal relationships, leadership qualities, group discussions and interview techniques. Resource persons and professionals from reputed Management Institutions along with college faculty train the students.

The Placement Cell also helps the slow-learners to improve their academic performance by counseling and guidance.

The database of the students is managed by the cell, which plays a critical role in getting jobs for the alumni.

**Chairperson** : **Principal, AIGS**

**Coordinators** : **Mr. Prashanth V,  
Ms. Malar,  
Mr. Vinay Y Kenkere,  
Mr. Aparna Kumar,  
Mr. Uday Shankar,  
Dr. Raghu**

# PREVENTION OF SEXUAL HARASSMENT



## **Objectives:**

To create safe & secure work environment for women employees and students. Promote gender sensitivity among all employees & students.

## **Functions:**

- Create awareness on gender sensitivity.
- Deal with cases of discrimination and harassment against women.
- To develop guidelines and policies against sexual harassment.
- To make use of different art forms to inculcate the message of Gender equality and egalitarian society.
- Organizing creative competitions/contests on slogan writing ,caption writing etc that propound gender equality and prevention of sexual harassment .
- To prominently display the slogans about gender equality and penalties for committing sexual harassment.
- Frequent sessions to sensitize the students about gender equality and sexual harassment

**Chairperson** : **Principal, AIGS**

**Coordinators** : **Dr Usha Shrivastava,  
Ms. Lakshmi**

# **SPORTS COMMITTEE**



College has Sports Committee that encourages the students to participate in sports. The committee organizes Annual athletic meet and indoor sports competitions. The committee also coordinates the participation of students in the different sports events held outside the college.

## **Objectives:**

- To help students to achieve a health-enhancing life of physical activity.
- To help students to understand and respect individual differences among people in physical settings.
- To provide for a safe physical environment.
- To provide students with a variety of activities that will enhance life - long learning and participation.
- To develop superior individual / team skills and prowess.
- To promote physical excellence.

**Chairperson** : **Principal, AIGS**

**Coordinators** : **Mr. Mahesh,  
Mr. Dhanush**

# NATIONAL CADET CORPS

## AIMS OF NCC

- ★ To Develop Character, Comradeship, Discipline, Leadership, Secular Outlook, Spirit of Adventure, and Ideals of Selfless Service amongst the Youth of the Country.
- ★ To Create a Human Resource of Organized, Trained and Motivated Youth, To provide Leadership in all Walks of life and be Always Available for the Service of the Nation.
- ★ To Provide a Suitable Environment to Motivate the Youth to Take Up a Career in the Armed Forces.

Officers : 1. Lt. Subramanyam  
2. Lt. Sowmya

## General Guidelines For Evaluation Of Ncc Activities Ncc Navy/Army/Airforce/Evaluation

### **I & II Semester: Maximum Marks : 50**

I. Regular Parade Attendance	: 25
• Between 60% and 70% (above 60%)	10
• Between 70% and 80% (above 70%)	15
• Between 80% and 90% (above 80%)	20
• Above 90%	25
II. Any one of the following Participating in Trekking/ Group level camps (CATC)/Guard of Honour/ Social Activity	10
III. Independence Day/Republic Day/ College Day	

### **III Semester : Maximum Marks: 50**

I. Regular Parade Attendance :	25
• Between 60% and 70% (above 60%)	10
• Between 70% and 80% (above 70%)	15
• Between 80% and 90% (above 80%)	20
• Above 90%	25
II. Any Group level Camps (CATC)	05
III. State level Camps	10
IV. National level Camps	10

### **IV Semester : Maximum Marks: 50**

I. Regular Parade Attendance	
• Between 60% and 70% (above 60%)	10
• Between 70% and 80% (above 70%)	15
• Between 80% and 90% (above 80%)	20
• Above 90%	25
• II. Any Group level activity	05
• III. Any State level Activity	05
• IV. Any National level	05
• V 'B' Certificate examination :	10 Marks
• 'A' Grade:10	'B' Grade :06 'C' Grade :04

Note: Evaluation shall be done by the NCC Officer of the college. He/she shall do so with the help of a Committee constituted by the Principal with not less than three members.

# NATIONAL SERVICE SCHEME



## Aims and Objectives

The NSS is part of our academic, social and personal life as it is the third dimension of education. It allows the students to actively contribute their services for the cause of community and the nation, thus helping them develop their personality. Service and attain the traits of a leader of the nation. As such, the NSS is the right platform, where the student- youth of the nation may get to involve with real-life social activities, and thereby become responsible citizen of India.

Our College has an NSS unit from the year 2006 which renders service to the society. The unit consists of 100 volunteers and has been organizing various activities like awareness programs, donations to the needed, honoring of important days etc. Every year the unit conducts an annual special camp of 7 days where the volunteers render their service to an adopted village.

**NSS Officer : Mr. George**

## Objectives

The broad objectives of the NSS are to :-

- Understand the community in which the students work.
- Understand themselves in relation to their community.
- Develop among themselves a sense of social and civic responsibility.
- Identify the needs and problems of the community and involve them in the solution of problems.
- Utilize their knowledge in finding practical solution to individual and community problems.
- Develop competence required for collective existence and sharing of responsibilities.
- Gain skills in mobilizing community participation.
- To acquire leadership qualities and democratic attitude.
- Develop capacity to meet emergencies and natural disasters.
- Practice national integration and social harmony.



## **STUDENT WELFARE COMMITTEE**



The College has a special “ Student welfare committee” which persistently engaged in developing the personality of the student in all spheres of life for which it undertakes various student oriented programmes. It believes that given the opportunity, many of these students will bring out of their hidden talents. It is to unravel these hidden talents in the students that the Committee of Students’ Welfare provides the opportunity and the boosting environment for students to explore themselves and excel in their respective career.

AIGS through its many fold programmes has left no stone unturned to provide ample opportunities for the welfare of the students and indulge them in its activities apart from their day to day studies. The University authorities are always keen not only to provide standard academic programmes but also to inculcate self-reliance and boost the confidence amongst the students.

The Committee of Students’ Welfare is always taking sincere efforts for the all-round development of students. It executes various activities in UG and P.G. departments. The Committee is geared towards this task for welfare of the students, it embark on a large number of activities for the benefit of the student community.

**Chairperson** : **Principal, AIGS**

**Coordinator** : **Ms. Shwetha V**

# COUNSELING CELL



The College has established Guidance and Psychological Counseling Cell for the students. This Cell help students to improve their well being alleviate distress and maladjustment, resolve crisis and increase their ability to live highly functioning

## **Services offered:**

- Bereavement counselling
- Guidance for parents
- Crisis intervention in case of abuse and violence
- Intervention in case of Depression and Anxiety
- Trauma Issues
- Support for substance abuse issues/ Addiction issues
- Career Guidance

## **Assessment**

- Aptitude Test
- IQ Test
- Personality Assessment
- Referral Service:  
We make referrals to clinics or hospitals in case student require medical attention

## **Ethics of Cell**

- Confidentiality and safety of the client are given utmost priority
- Counselling grounded in scientific approaches
- Services provided by academicians committed to the cause of mental health promotion.

**Chairperson** : **Principal, AIGS**  
**Counselors** : **Dr. Sherin P Antony,**  
**Mr. George Varied**

## NEWSLETTER / MAGAZINE COMMITTEE



The faculty and student representatives constitute the magazine and the news letter committee. The Committee meets periodically to discuss and select the articles for publication.

### **Objective**

- ❖ Provide a platform for students to express themselves through various forms of writing like research articles, comments on current topics, literary/creative writing
- ❖ Encourage freedom of expression
- ❖ Provide a medium for exchange of thoughts and information

Chairperson : Principal, AIGS

Coordinators : Mr. Krishnana Nampthuir,  
Mr .Shashidhar  
Ms. Ranisha R

# CULTURAL COMMITTEE



The College has an exclusive Cultural Committee which identifies the best talents in students through various activities, Students are deputed to participate in various inter-collegiate competitions.

Cultural Committee is working with an objective of giving a holistic approach to professional higher education. The Committee intends to create an atmosphere, which is intellectually and aesthetically stimulating for the community on the campus.

In addition, the Committee also organises workshops, seminars, lectures relating to different aspect of Life. The activities are intended to sensitize the academic world to other dimensions of human experience and knowledge, with the hope that this would enrich the lives of students and make them aware of their social responsibilities and understand the implications of their actions.

## **Objective:**

- To bring to light hidden talents among the students.
- Conduct various cultural programmes in the college

**Chairperson** : **Principal, AIGS**

**Coordinator** : **Ms. Anajalin Victor**  
**Mr. Sagar**

# LIBRARY AND INFORMATION

AIGS Library was set up in the same year 2005 and is committed to ensuring access to current, accurate information for better quality of life for the young generations. The Library is given its due importance and is growing along with the institute.

**Web site address:** <http://sites.google.com/site/aigslibrary>

<b>Chairperson</b>	<b>:</b>	<b>Principal, AIGS</b>	
<b>Member Secretary</b>	<b>:</b>	<b>Mr. Prashanth. S</b>	
		<b>Mr. Chetan K. V</b>	<b>Mr. Ramakrishna C N</b>
		<b>Ms. Shashikala C. S</b>	<b>Ms. Jyothi. K</b>
		<b>Ms. Lavanya E</b>	<b>Mr. Darshan P</b>
		<b>Dr. Somashekar</b>	<b>Ms. Sanchita</b>
		<b>Ms. Sowmya M. A</b>	<b>Dr. Marimuthu</b>

- ❖ **The Highlighting factor of AIGS Library is that it has online access for about One lakh full text e-Books and 6000+ e-Journals (Core and Impact Journals) under UGC - INFLIBNET – NLIST consortia**
- ❖ **Students of Acharya Institutes can explore the e-resources in their endeavour towards Excellence in Academics and Research.**
- ❖ **N-LIST URL Address: <http://nlist.inflibnet.ac.in>**

## Library Rules

- Should Maintain Silence
- Do not Pilfer Books.
- Do not waste time to locate Books.
- Do not move Books.
- Do not replace Books.
- Do not sub-lend Membership Tickets to others.
- Do not write and mark on the Books.
- Do not leave personal items on tables.
- Do not disturb arrangement of chairs in the reading room.
- Do not resshelf the books/journals after use; instead leave them on the table. The library staff shall resshelf them.

# STUDENT GRIEVANCE



## Objective

The objective of the Grievance Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute.

A Grievance Cell is constituted for the redressal of the problems reported by the Students of the College with the following objectives:

Upholding the dignity of the College by ensuring strife free atmosphere in the College through promoting cordial Student-Student relationship and Student-teacher relationship etc.

Encouraging the Students to express their grievances / problems freely and frankly, without any fear of being victimized.

Suggestion / complaint Box is installed in front of the Principal Office in which the Students, who want to remain anonymous, put in writing their grievances and their suggestions for improving the Academics / Administration in the College.

## Functions:

- The cases will be attended promptly on receipt of written grievances from the students
- The cell formally will review all cases and will act accordingly as per the Management policy
- The cell will give report to the authority about the cases attended to.
- The Grievance Cell will assure that the grievance has been properly solved in a stipulated time limit provided by the cell.

**Chairperson** : **Principal, AIGS**

**Coordinators** : **Mr. Chetan K. V. and Ms. Jyothi K**

# RESEARCH AND DEVELOPMENT



AIGS has established a Centre for Research and with the primary objective of promoting research across varied disciplines, especially in departments offering postgraduate courses. We strongly believe that research must be an integral part of the teaching-learning process, and an important feature in the profile of every teacher and at Acharya Institute of Graduate studies, as effective integration of research in teaching promotes experiential, student-centric learning.

## Objectives

- To encourage active participation of students in seminars/ conferences/ workshops
- To incentivize research publications
- To encourage students' participation in faculty/departmental research projects

## Chairperson

: **Principal, AIGS**

## Coordinators

: **Dr. Madhukar N Kulkarni**  
**Dean, Research and Industry Liason**  
**Dr. Sreemathi Giri**  
**Dr. Sherin P Antony**  
**Dr. Gopalkrishna**  
**Mr. Ramakrishna C. N**  
**Ms. Dhanalakshmi K**  
**Mr. Prashanth V**  
**Ms. Aruna Kumari**

## **DEPARTMENT CLUBS**

### **IT CLUB**

IT club is an association of students & staff members. The aim of this club is to equip the students for their future. This will help them to fair well in the industry as well as academics.

The following are some of the activities of the club:

- Quiz
- Seminar & workshops
- Software Development (Student Information system)
- Guest Lectures
- Group Discussions
- Certificate courses.

### **COMMERCE AND MANAGEMENT CLUB**

- **YUKTHI- for UG Students**

Department of Commerce & Department of Management Club is a Special Interest Group in the area of management to learn and acquire skill to supplement their classroom learning. The following are some of the activities of the club:

- Presentations on current issues in the area of management
- Group Discussions
- Role Plays
- Online Trading Simulation Games
- Quiz
- Seminar & workshops
- Industrial visits
- Guest Lecture
- Market Surveys

### **ACHARYA PSYCHOLOGY ASSOCIATION (APA)**

The following are some of the activities of the club:

- APA Activities
- Certificate courses
- Awareness programs
- Workshop and exhibition
- Magazine
- Seminars
- Film reviews
- Participation in Inter-collegiate fests



## **LITERARY CLUB**

The literary club shall aim to create literary awareness among students. It inspires them to read and collect more information about the famous literary personalities.

The following are some of the activities of the club:

- Workshops
- Seminars
- Screening of movies
- Language Lab activities

## **JOURNALISM CLUB**

The following are some of the activities of the club:

- Acharya Samachar
- Guest Lectures
- Workshops
- Media visit
- Film society
- Photography

## **SPECIAL FEATURES**

### **1) N-LIST and NDL**

The college has subscribed **N-LIST** and **NDL** which will give access to the database of accessing e-journals, e-books and others.

### **2) CENTRE FOR PSYCHOLOGICAL COUNSELLING**

AIGS has a center for counseling which is under the Department of Psychology where students can approach with their problems and find remedial measures and solutions. The faculty of Psychology along with other faculty will be effectively dealing with the student problems.

### **3) GRIEVANCE REDRESSAL CELL**

To redress the genuine grievances of staff and students, so that congenial atmosphere for studies and smooth working of administration, the college has constituted the grievances redressal cell.

### **4) LANGUAGE LAB**

The English Language lab set up at AIGS offers to impart communication skills to students in an attempt to help them finesse the job market which is evergrowing. The lab offers to hone the communication skills of students based on the current status of each student ranging from the fundamentals of grammar to higher levels of pronunciation skills.

The lab is equipped with advanced editions of books on Communication Skills, Basic English and Advanced English along with CDs. The lab can accommodate 60 students at a time and train with the aid of headphones and television to improve their pronunciation skills.

## **5) PROCTOR SYSTEM**

1. Proctorial system is followed in which 25 students are allotted to individual faculty who counsels them.
2. Proctors maintain details of each student based on the student's performance, attendance and his other problems and interests.
3. Students are counseled once in a month by the proctor.
4. Students can contact the proctor at any time for their problems.
5. Guidance is given to the students for the upliftment of their academic records.
6. Motivation and inspiration is given to participate in extra curricular activities.
7. Career guidance is given to students to face the challenges of the industry.

## **CALENDER OF EVENTS FOR THE ACADEMIC YEAR 2017-18**

# **BANGALORE UNIVERSITY**

**Calendar of Event for Undergraduate Course ie. I/III/V/VII**

<b>Sl. No</b>	<b>Name of The Event</b>	<b>Date-2017-2018</b>
<b>1</b>	<b>Re-opening of college and commencement of class</b>	<b>03.07.2017</b>
<b>2</b>	<b>Last working day for Odd Semester</b>	<b>17.10.2017</b>
<b>3</b>	<b>Commencement of Practical Examinations</b>	<b>19.10.2017</b>
<b>4</b>	<b>Commencement of Theory Examination</b>	<b>30.10.2017</b>
<b>5</b>	<b>Closing of Theory Examination</b>	<b>08.11.2017</b>
<b>6</b>	<b>Re-Opening of Even Semester i.e. II,IV, VI and VIII semesters</b>	<b>27.11.2017</b>

**\*The above dates are tentative and subject to change.**

## **BEST OUT GOING STUDENT CRITERIA**

AIGS an intellectual hub for learning and practice gives meticulous importance to academics and discipline. The academic achievements of the students are extremely motivated and highly praised and the institution renders awards to them. Apart from honoring the academic achievements of the students, College also awards best outgoing student award for those students who excels not only in academics, but also in every other disciplines.

### **Eligibility & Rules**

These rules are applied to all the students of all the courses:

- ❖ The student should not have any backlog in any subject in the University Examination during the course.
- ❖ The student should not be involved in any disciplinary case throughout the stay in the institute.
- ❖ The student should not have been detained from Examination throughout the stay in the institute.
- ❖ For every extra activity conducted by the nominated student, student gets extra points.
- ❖ The nominated student with the highest point of that department will be considered as the BEST OUTGOING STUDENT for that particular department.

The best outgoing students are selected based on the below mentioned parameters:

- Research Papers/Paper Presentation
- Conferences/Workshops/Symposium/Seminar
- Elocution/Quiz Competition
- Event Management-Organizational Skills Fest:
- Leadership :Worked as Member -Student Council
- Sports
- Social Activities
- Competitive Examinations
- Any other Cultural or Technical Events

### CALCULATION OF THE POINTS

<b>Attendance</b>	<b>Marks</b>
<b>75%</b>	<b>5</b>
<b>75-80%</b>	<b>6</b>
<b>80-90%</b>	<b>8</b>
<b>90-100%</b>	<b>10</b>

<b>Semester</b>	<b>Marks</b>
<b>75%</b>	<b>5</b>
<b>75-80%</b>	<b>6</b>
<b>80-90%</b>	<b>8</b>
<b>90-100%</b>	<b>10</b>

**FOR EVERY CERTIFICATE PRODUCED,  
POINTS WOULD BE GIVEN AS**

<b>Categories</b>	<b>State / Intercollegiate</b>	<b>National</b>	<b>International</b>
<b>Participated</b>	<b>2</b>	<b>3</b>	<b>5</b>
<b>Winner</b>	<b>3</b>	<b>4</b>	<b>6</b>
<b>Volunteered</b>	<b>2</b>	<b>3</b>	<b>5</b>
<b>Organised</b>	<b>3.5</b>	<b>5</b>	<b>8</b>

## **COLLEGE AMENITIES**

The institution has always striven to provide certain basic amenities to both the faculty and the Students. The Amenities provided are as follows:

- Campus with online reference section, Library and reading Hall.
- Auditorium
- Highly sophisticated board rooms
- Placement Cell
- Students Hostels
- Transport Facility
- Facilities for Indoor and outdoor games
- Canteen
- Health Care Unit with Ambulance Facility
- ATM Facility

## HOLIDAY LIST

Sl. No	General Holiday	Date
1	SANKRANTI	14/01/2017
2	REPUBLIC DAY	26/01/2017
3	MAHA SHIVARATRI	24/02/2017
4	CHANDRAMANA UGADI	29/03/2017
5	Dr.B.R.AMBEDKAR JAYANTHI	14/04/2017
6	KUTUB E RAMZAN	26/06/2017
7	INDEPENDENCE DAY	15/08/2017
8	VINAYAKA CHATHURTHI	25/08/2017
9	BAKRID	02/09/2017
10	MAHALAYA AMAVASYE	19/09/2017
11	MAHA NAVAMI AYUDHAPOOJA	29/09/2017
12	VIJAYADASHAMI	30/09/2017
13	GANDHI JAYANTHI	02/10/2017
14	NARAKA CHATURDASHI	18/10/2017
15	BALIPADYAMI DEEPAVALI	20/10/2017
16	KANNADA RAJYOTHSAVA	01/11/2017
17	CHRISTMAS DAY	25/12/2017

**TIME TABLE FOR ODD SEMESTER**  
(Please Enter With Pencil.)

Day Time	I	II	III	L U N C H	IV	V	VI
	9-10	10-11	11-12		1-2	2-3	3-4
MON							
TUE							
WED							
THU							
FRI							
SAT							

**TIME TABLE FOR EVEN SEMESTER**  
(Please Enter With Pencil.)

Day Time	I	II	III	L U N C H	IV	V	VI
	9-10	10-11	11-12		1-2	2-3	3-4
MON							
TUE							
WED							
THU							
FRI							
SAT							